

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON MONDAY 15 FEBRUARY 2021 AT 7.30 PM

THIS MEETING WILL BE HELD VIRTUALLY BECAUSE OF THE CURRENT COVID-19 SITUATION

This meeting will be held using the Zoom platform and members of the public are invited to join. If you wish to do so, please email the Parish Clerk wattisfieldpc@outlook.com and you will be sent an email with the link and password to join the meeting.

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO COUNTY AND DISTRICT COUNCILLORS

County Councillor Jessica Fleming and District Councillor Rick Meyer have both been invited to attend.

3. APOLOGIES

To receive apologies and to note the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 18 January 2021.

7. MATTERS ARISING FROM MINUTES

To consider matters arising from the minutes of the meeting held on 18 January 2021 that are not covered by subsequent agenda items.

8. COVID-19 SITUATION

To receive reports on COVID-19 actions and consider any changes to response.

9. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

- a) To consider the schedule of works following the tree survey with the view to seek quotations for the work.
- b) To receive an update on the purchase of signage for the defibrillator.
- c) To receive an update on the Quiet Lanes initiative.
- d) To consider the current situation with overgrowing hedges and any actions needed.
- e) To consider any new issues or concerns.

10. ADMINISTRATION AND FINANCE

- a) To consider and confirm the issue of a cheque for the following payment:
£200.00 to Birketts LLP – church clock faculty fee
- b) To consider the appointment of an internal auditor for the financial year 2020/2021.
- c) To review the income and expenditure to 31 December 2020 against the budget and to confirm the bank statement agrees with the bank reconciliation.

11. PLANNING MATTERS

- a) To consider progress with existing applications.
- b) To consider planning applications DC/21/00312, DC/21/00340 and DC/21/00341 relating to Street Farm, The Street, Wattisfield, Diss Suffolk IP22 1NS.
- c) To consider planning application DC/21/00122 relating to the Common Room at Victoria Gardens, Wattisfield, Suffolk.

12. PARISH NEWSLETTER

To consider a draft parish newsletter for possible circulation.

13. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

14. QUESTIONS TO THE CHAIRMAN

To consider any points of interest for discussion with the Chairman and possible inclusion on the agenda for the next meeting.

15. DATE OF NEXT MEETING

To consider and confirm Monday 15 March 2021 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
8 February 2021

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.