

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 21 FEBRUARY 2022 AT 7.30 PM

AT URC CHAPEL, CHAPEL ROAD, WATTISFIELD

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS

County Councillor Jessica Fleming and District Councillor Richard Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 17 January 2021.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. VILLAGE HALL

a) To review the draft minutes from the 'repair or rebuild' village hall working group meeting held 18 January 2022 and to receive a report on the meeting planned for 15 February 2022.

b) To consider what the Parish Council's position might be in the event the village hall is closed for safety reasons.

9. FINANCE AND ADMINISTRATION

a) To approve the issue of cheques for the following payments:

£930.00 to W Prentice – village maintenance work

£3,733.00 to Haward Horological Ltd – church clock restoration

£6.00 to M Elflain – storage box for SID equipment.

b) To review the income and expenditure against budget for the year to 31 December 2021 and to confirm the bank reconciliation agrees with the bank statement.

c) To appoint an auditor for the internal audit for 2021/2022.

d) To receive an update in respect of the vacancy for a parish councillor.

10. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

a) To receive an update on the church clock project and to consider the appointment of a keeper of the clock.

b) To review the data from the speed indicative device, the recent vandalism and to consider if any action is needed.

c) To consider the current situation with overgrowing hedges and any actions needed.

d) To receive an update on the street lighting project and to consider the way forward.

e) To review the parking concerns in the passing place on Pottery Hill, Wattisfield.

- f) To consider a date for the annual village litter pick.
- g) To consider any new issues or concerns.

11. PLANNING MATTERS

- a) To review the situation with the Shepherds Grove, Stanton, development and to consider which councillors are attending the meeting with Jaynic.
- b) To consider progress with existing applications and planning enforcement cases.

12. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

13. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether any items should be added to future agendas.

14. EMPLOYMENT MATTER

- a) To consider the exclusion of the public for this confidential employment matter.
- b) To consider an employment matter.

15. DATES OF NEXT MEETINGS

To confirm Monday 21 March 2022 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
14 February 2022

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.