

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 20 FEBRUARY 2023 AT 7.30 PM

AT THE CHAPEL, CHAPEL ROAD, WATTISFIELD

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS

County Councillor Jessica Fleming and District Councillor Richard Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 16 January 2023.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. WATTISFIELD VILLAGE HALL

To receive an update from the Village Hall Working Group.

9. FINANCE AND ADMINISTRATION

a) To confirm the issue of cheques for the following payments:

£100.00 to SCC – posts for Quiet Lanes Suffolk signage

£1174.34 to C Garman – Parish Clerk's salary 1 October 2022 to 28 February 2023

£293.60 to HMRC – PAYE / NI

b) To review the income and expenditure against budget to 31 December 2022 and to confirm bank reconciliation with bank statement.

c) To consider progress in recruiting a new Parish Clerk and options for managing the Parish Council pending recruitment.

10. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

a) To review progress with establishing a series of village walks with the view to producing a leaflet promoting the walks and the display of a village map.

b) To consider any new issues or concerns.

11. PLANNING MATTERS

To consider progress with a response to the West Suffolk Council planning application DC/22/2190/HYB relating to land at Shepherds Grove, Hepworth / Stanton.

12. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

13. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether any items should be added to future agendas.

14. DATES OF NEXT MEETINGS

To confirm the date of the next Parish Council meeting as Monday 20 March 2023 at 7.30 pm.

Christopher Garman – Parish Clerk

01359 221600 – wattisfieldpc@outlook.com

13 February 2023

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.