

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 20 JUNE 2022 AT 7.30 PM

AT URC CHAPEL, CHAPEL ROAD, WATTISFIELD

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS

County Councillor Jessica Fleming and District Councillor Richard Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 16 May 2022.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. VILLAGE HALL WORKING GROUP

To review the draft minutes from the Village Hall Working Group meeting held 17 May 2022.

9. COUNCILLOR VACANCY

To consider any applications for the vacancy of parish councillor and to co-opt accordingly.

10. FINANCE AND ADMINISTRATION

a) To approve the issue of cheques for the following payments:

£624.00 to Whitworth Co-Partnership – village hall report

£350.05 to MSDC – emptying waste bins

£86.00 to M Saunders – audit fee

b) To consider the appointment of a new bank signatory.

c) To consider a donation to Walsham le Willows Community Council for the foodbank.

d) To approve the audited Annual Statement of Accounts for 2021-2022.

e) To approve the Annual Governance Statement 2021/2022 (section 1 of Annual Return 2021/2022).

f) To approve the Accounting Statement 2021/2022 (section 2 Annual Return 2021/2022).

g) To consider the completion of the Certificate of Exemption dispensing with the need for an external audit.

h) To review and approve the Asset Register.

i) To re-appoint the Responsible Financial Officer.

11. COMMUNITY INFRASTRUCTURE LEVEY (CIL) POLICY

To consider a policy in respect of the future use of CIL funds received from MSDC.

12. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

- a) To receive an update on the street lighting project and to consider the way forward.
- b) To consider any new issues or concerns.

13. PLANNING MATTERS

To consider progress with existing applications and planning enforcement cases.

14. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

15. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether any items should be added to future agendas.

16. DATES OF NEXT MEETINGS

To confirm the date of the next Parish Council meeting at Monday 18 July 2022 at 7.30 pm.

Christopher Garman – Parish Clerk

01359 221600 – wattisfieldpc@outlook.com

11 June 2022

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.