

WATTISFIELD PARISH COUNCIL

THE ANNUAL MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 20 JULY 2020 AT 10.00 AM

THIS MEETING WILL BE HELD VIRTUALLY BECAUSE OF THE CURRENT COVID-19 SITUATION

This meeting will be held using the Zoom platform and members of the public are invited to join. If you wish to do so, please email the Parish Clerk wattisfieldpc@outlook.com by 19 July 2020 and you will be sent an email with the link and password to join the meeting.

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and/or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLOR

County Councillor J Fleming has been invited to attend.

3. APOLOGIES

To receive apologies and record the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 15 June 2020.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. COVID-19 SITUATION

- a) To receive reports on COVID-19 actions and consider any changes.
- b) To consider resuming parish council meetings at the village hall.
- c) To consider setting a date for the Annual Parish Meeting.

9. WATTISFIELD COMMUNITY CENTRE AND RECREATION GROUND

To review progress with setting up a joint committee to review the options for repairs and upgrading the village hall.

10. HIGHWAYS, TREES AND CHURCHYARD

- a) To receive an update on the installation and or adaptation of posts for the SID.
- b) To review progress with obtaining a report and quotation for repairs to the church clock.
- c) To consider the current situation with overgrowing hedges and any actions needed.
- d) To consider any new issues or concerns.

11. FINANCE AND ADMINISTRATION

- a) To consider and confirm the following payments:

£85.00 to Malcolm Saunders – internal audit fee
£90.96 to Chapple Signs – repairs to churchyard noticeboard
£108.22 to C Garman – expenses 1 Apr - Jun 20.

- b) To approve the audited Annual Statement of Accounts for 2019/2020.
- c) To approve the Annual Governance Statement 2019/2020 (section 1 of Annual Return 2019/2020).
- d) To approve the Accounting Statement 2019/2020 (section 2 Annual Return 2019/2020).
- e) To consider completion of Certificate of Exemption dispensing with the need for an external audit.
- f) To appoint the Responsible Financial Officer.
- g) To review and approve the Asset Register.
- h) To review receipts and payments for period 1 April to 30 June 2020 and confirm the bank reconciliation to the bank statement.
- i) To consider the way forward with a monthly community newsletter.

12. PLANNING MATTERS

- a) To consider progress with existing applications.
- b) To note the decision in respect of planning application DC/20/01892 relating to land west of Walsham Road and south of Kudu Lodge, Walsham Road, Wattisfield, IP22 1PB and to consider any actions needed in respect of the public footpath.
- c) To consider planning application DC/20/02604 relating to land to the rear of 8, The Oaks, Wattisfield, Suffolk

13. CORRESPONDENCE RECEIVED

- a) To consider a response to the LGA consultation in respect the new model code of conduct.
- b) To consider any other correspondence previously circulated.

14. QUESTIONS TO THE CHAIRMAN

15. DATE OF NEXT MEETING

To consider and confirm Monday 17 August 2020 at 10.00 am as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
12 July 2020

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.