

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 21 SEPTEMBER 2020 AT 7.30 PM

THIS MEETING WILL BE HELD VIRTUALLY BECAUSE OF THE CURRENT COVID-19 SITUATION
This meeting will be held using the Zoom platform and members of the public are invited to join. If you wish to do so, please email the Parish Clerk wattisfieldpc@outlook.com by 20 September 2020 and you will be sent an email with the link and password to join the meeting.

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO COUNTY AND DISTRICT COUNCILLORS

County Councillor Jessica Fleming and District Councillor Rick Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and record the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 17 August 2020.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. COVID-19 SITUATION

To receive reports on COVID-19 actions and consider any changes.

9. WATTISFIELD COMMUNITY CENTRE AND RECREATION GROUND

- a) To consider the purchase of supplies and or services either in full or part to donate to repair the playground surface.
- b) To consider the purchase of supplies and or services either in full or part to donate for the work on the recreation ground hedges and work to the exterior of the village hall.
- c) To consider the setting up of a sub-committee to explore the options to develop the village hall including the make-up of the committee and the terms of reference.

10. HIGHWAYS, TREES AND CHURCHYARD

- a) To receive an update on the installation and or adaptation of posts for the SID.
- b) To receive an update on the repairs to the church clock and installation of electric winders and the way forward.
- c) To receive an update on the proposed dredging of the village pond and possible work to improve the area.
- d) To consider the existing and any possible new signage for the defibrillator.
- e) To consider obtaining a report on the condition of the trees on the recreation ground, the village green and in the churchyard.

- f) To consider the purchase and installation of a seat in the cemetery.
- g) To consider the current situation with overgrowing hedges and any actions needed.
- h) To consider any new issues or concerns.

11. ADMINISTRATION AND FINANCE

- a) To approve an increase to Parish Clerk's salary of 2.74% with effect from 1 April 2020 in line with contract and the revised pay scales agreed by NALC.
- b) To consider and confirm the issue of the following cheques:
£903.64 to C Garman – Parish Clerk's salary 1 April – 30 September 2020
£225.80 to HMRC – PAYE
- c) To consider and approve the website accessibility statement.

12. VILLAGE NEWSLETTER

To review a draft of the first issue of the proposed newsletter and to consider the way forward.

13. PLANNING MATTERS

- a) To consider progress with existing applications.
- b) To consider planning application DC/20/03668 relating to Royal Oak House, The Street, Wattisfield, Diss, Suffolk IP22 1NS.
- c) To consider planning application DC/20/03251 relating to Henry Watsons Potteries, Pottery Hill, Wattisfield, Diss, Suffolk, IP22 1NH.
- d) To consider planning application DC/20/03943 relating to Dunhill Farm, Dunhill Lane, Wattisfield, Diss, IP22 2QB.
- e) To consider a response to NALC in respect of the consultation on planning for the future and data on land control.

14. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

15. QUESTIONS TO THE CHAIRMAN

16. DATE OF NEXT MEETING

To consider and confirm Monday 19 October 2020 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
15 September 2020

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.