

WATTISFIELD PARISH COUNCIL
A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 20 SEPTEMBER 2021 AT 7.30 PM

AT WATTISFIELD VILLAGE HALL

AGENDA

1. PUBLIC FORUM
Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLOR
County Councillor Jessica Fleming and District Councillor Rick Meyer have been invited to attend.
3. APOLOGIES
To receive apologies and approve the reasons for any absences.
4. DECLARATIONS OF INTEREST
To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
5. REQUESTS FOR DISPENSATIONS
To receive requests for dispensations.
6. MINUTES OF THE PREVIOUS MEETING
To approve the minutes of the meeting held on 16 August 2021.
7. MATTERS ARISING FROM MINUTES
To consider matters arising that are not covered by subsequent agenda items.
8. WATTISFIELD COMMUNITY CENTRE AND RECREATION GROUND
 - a) To consider progress with the setting up of a working group to look at the options for repair and rebuild of the village hall.
 - b) To consider the nomination of a parish council representative to serve on the committee of Wattisfield Community Centre and Recreation Ground.
 - c) To consider a grant request from Wattisfield Community Centre and Recreation Ground for an asbestos survey.
9. HIGHWAYS, TREES AND CHURCHYARD
 - a) To receive an update on the church clock project.
 - b) To review progress with the arrangements for the dredging of the pond.
 - c) To receive an update on the refurbishment of the bus shelter.
 - d) To consider the current situation with overgrowing hedges and any actions needed.
 - e) To consider any new issues or concerns.
10. FINANCE AND ADMINISTRATION
 - a) To consider and confirm the following payments:
£99.98 to C Garman / 121 Computers – repairs to laptop
£903.64 to C Garman – Clerk's salary 1 April to 30 September 2021.
£225.80 to HMRC – Payroll PAYE/NI
£300.00 to Merlin Penn – church clock project
£1,866.67 to Harward Horological Ltd – church clock project
 - b) To consider insurance quotations and to make a decision on which company and policy.

11. PLANNING MATTERS

- a) To consider progress with existing applications and planning enforcement cases.
- b) To consider planning application DC/21/04546 relating to Walnut Tree Cottage, The Street, Wattisfield, Suffolk IP22 1NS.

12. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

13. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and to consider whether items should be added to future agendas.

14. EMPLOYMENT MATTER

To consider an employment matter.

15. DATE OF NEXT MEETING

To consider and confirm Monday 18 October 2021 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk

01359 221600 – wattisfieldpc@outlook.com

12 September 2021

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.