

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 19 OCTOBER 2020 AT 7.30 PM

THIS MEETING WILL BE HELD VIRTUALLY BECAUSE OF THE CURRENT COVID-19 SITUATION
This meeting will be held using the Zoom platform and members of the public are invited to join. If you wish to do so, please email the Parish Clerk wattisfieldpc@outlook.com by 18 October 2020 and you will be sent an email with the link and password to join the meeting.

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO COUNTY AND DISTRICT COUNCILLORS

County Councillor Jessica Fleming and District Councillor Rick Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and to note the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 21 September 2020.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. COVID-19 SITUATION

To receive reports on COVID-19 actions and consider any changes.

9. WATTISFIELD COMMUNITY CENTRE AND RECREATION GROUND

To consider the progress with the funding request and the setting up of the working group.

10. HIGHWAYS, TREES AND CHURCHYARD

- a) To receive an update on the installation and or adaptation of posts for the SID.
- b) To consider the Quiet Lanes Suffolk initiative and decide whether appropriate for any village lanes.
- c) To receive an update on the repairs to the church clock and installation of electric winders and the way forward.
- d) To receive an update on the proposed dredging of the village pond.
- e) To consider the way forward with the purchase of new signage for the defibrillator.
- f) To consider the current situation with overgrowing hedges and any actions needed.
- g) To consider any new issues or concerns.

11. ADMINISTRATION AND FINANCE

- a) To review the cover provided by the insurance policy and to confirm renewal.
- b) To consider and confirm the issue of the following cheques:

£221.76 to Business Services at CAS Ltd – insurance
£40.00 to R Meyer – COVID-19 mobile phone top-up
£121.72 to C Garman – Parish Clerk’s expenses 1 July – 30 September 2020
£60.00 to CAS – website hosting
£22.80 to SALC – payroll management

- c) To review the income and expenditure for the year to 30 September 2020 and confirm the bank reconciliation with the bank statement.
- d) To consider the purchase of a standalone hard drive to back up Parish Council files at a cost of approx. £42.00.
- e) To consider the Parish Clerk attending a cemetery management training course at a cost of £40.00 + VAT.

12. PLANNING MATTERS

- a) To consider progress with existing applications.
- b) To consider planning application relating to DC/20/03956 relating to Uplands House, Walsham Road, Wattisfield, Diss Suffolk IP22 1NZ.
- c) To consider planning application DC/20/04276 relating to Street Farm, The Street, Wattisfield, Diss Suffolk IP22 1NS.

13. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

14. QUESTIONS TO THE CHAIRMAN

15. DATE OF NEXT MEETING

To consider and confirm Monday 16 November 2020 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
12 October 2020

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.