

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 17 OCTOBER 2022 AT 7.30 PM

AT URC CHAPEL, CHAPEL ROAD, WATTISFIELD

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS

County Councillor Jessica Fleming and District Councillor Richard Meyer have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meetings held on 18 July 2022 and 4 October 2022.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. FINANCE AND ADMINISTRATION

a) To confirm the issue of cheques for the following payments:

£31.20 to SALC - training

£360.00 to Wattisfield Community Centre and Recreation Ground – hall hire 2020/2021

£1163.90 to C Garman – Parish Clerk salary April to September 2022

£290.80 to HMRC – PAYE

£22.80 to SALC – payroll administration

£161.27 to C Garman – expenses July to September 2022

£571.90 to Zurich Insurance – Parish Council insurance

b) To review the income and expenditure for the year to 30 September 2022 against budget and confirm the bank reconciliation with the bank statement.

c) To review cover and confirm renewal of insurance with Zurich Insurance.

d) To consider the adoption of the new Code of Conduct.

9. COMMUNITY INFRASTRUCTURE LEVEY (CIL) POLICY

To consider a policy in respect of the future use of CIL funds received from MSDC.

10. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

a) To consider placing order with Suffolk County Council for replacement street lighting and confirmation how the project will be funded.

b) To receive an update on the Quiet Lanes Suffolk Project.

- c) To consider an action plan for possibly producing a leaflet promoting village walks and the display of a village map.
- d) To consider any new issues or concerns.

11. PLANNING MATTERS

To receive updates on previous planning consultations and enforcement issues.

12. WATTISFIELD COMMUNITY CENTRE AND RECREATION GROUND

- a) To review the draft minutes from the Village Hall Working Group meeting held 13 October 2022.
- b) To receive an update on the past concerns about the disposal of waste from the garden.

13. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

14. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether any items should be added to future agendas.

15. DATES OF NEXT MEETINGS

To confirm the date of the next Parish Council meeting as Monday 7 November 2022 at 7.30 pm.

Christopher Garman – Parish Clerk
01359 221600 – wattisfieldpc@outlook.com
10 October 2022

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.