

WATTISFIELD PARISH COUNCIL

All Parish Councillors:

You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on **Monday 21st August 2023 at 7:30pm** at the Chapel, Chapel Road, Wattisfield.

AGENDA

Item	Description
1.	PUBLIC FORUM Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
2.	REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS County Councillor Jessica Fleming and District Councillor Richard Winch have been invited to attend.
3.	APOLOGIES To receive apologies and approve the reasons for any absences.
4.	DECLARATIONS OF INTEREST To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
5.	REQUESTS FOR DISPENSATIONS To receive requests for dispensations.
6.	MINUTES OF THE PREVIOUS MEETING To approve the minutes of the meeting held on 17 th July 2023.
7.	MATTERS ARISING FROM MINUTES To consider matters arising that are not covered by subsequent agenda item.
8.	ADMINISTRATION 8a) Co-opting an additional councillor to the PC 8b) Appointment of Clerk and Responsible Finance Officer 8c) Adoption of Wattisfield PC Privacy Notice. 8d) Review of Insurance for approval of the quotation from Zurich insurers.
9.	WATTISFIELD VILLAGE HALL AND RECREATION GROUND 9a) To discuss feasibility study by Architects (Purcell) and paying their fee for a survey and report. 9b) Any other matters relating to the Village Hall & Recreation Ground
10.	VILLAGE POND Update on work to improve the area.
11.	FINANCE 11a - To confirm the issue of cheques for the following payments: <ul style="list-style-type: none">• Vch 60 - EasyPC - £54.00 – Accounts licence Fee July 2023 -March 2024• Vch 61 - Zurich Municipal (if agreed at 8d above) – £601.42• Vch 62 - Clerk's expenses - £49.74• Vch 63 - Staffing - £241.85• Vch 64 - HMRC - £60.40

	<ul style="list-style-type: none"> • Vch 65 – M Elflain – Expenses - £31.28 <p>11b – Bank reconciliation @ 05.05.2023</p>
12.	<p>PLANNING MATTERS</p> <p>12a.To consider any response to any planning applications notified by the District Council.</p> <p>(i) DC-23-1154 – Demolition of existing structures to provide new employment floor space – Shepherds Grove Industrial Estate, East Sumner Road, Hepworth.</p> <p>(ii) DC-23-03773 – Commercial to dwelling change of use – Cutting Cottage, Bobby Hill</p> <p>(iii) DC-23-03724 – Erection of commercial workshop – Ashwell Construction Ltd, Summer Road, Walsham Le Willows.</p> <p>12b – Planning Decisions</p> <p>DC-23-02512 – Mill House, Diss Road, Wattisfield – Permission granted.</p>
13.	<p>REWILDING GROUP UPDATE</p> <p>Issues for discussion.</p>
14.	<p>CORRESPONDENCE RECEIVED</p> <p>To consider any correspondence previously circulated.</p> <p>14a – Pride in your place funding – For consideration</p> <p>14b – Chapel Road parking letter – For information and comment.</p> <p>14c – No Cold Calling Zone – For consideration</p> <p>14d – Request for representatives on Wattisfield Town Estate Charity – For consideration and decision.</p>
15.	<p>QUESTIONS TO THE CHAIRMAN</p> <p>To consider any questions to the chairman and whether any items should be added to future agendas.</p>
16.	<p>DATE OF NEXT MEETING</p> <p>To confirm the date of the next Parish Council meeting as Monday 18th September 2023 at 7.30 pm.</p>
17.	<p>TO CLOSE THE MEETING</p>

Wendy Alcock Clerk/Responsible Finance Officer
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