

WATTISFIELD PARISH COUNCIL

A MEETING OF WATTISFIELD PARISH COUNCIL WILL BE HELD ON
MONDAY 19TH JUNE 2023 AT 7.30 PM

AT THE CHAPEL, CHAPEL ROAD, WATTISFIELD

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS

County Councillor Jessica Fleming and District Councillor Richard Winch have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 16th May 2023.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda item

8. END OF YEAR 2022/2023

To review the Internal Audit Report

To review the Council's Internal Controls

To approve the Annual Governance Statement

To approve the Accounting Statements

To approve the Explanation of Variances and the Statement on the Reserves

To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the Accounting Statements

Responsible Finance Officer to set the commencement date for the exercise of public rights

The Certificate of Exemption to be signed by the RFO and the Chair

9. WATTISFIELD VILLAGE HALL

To discuss matters pertaining, including the proposal to commission a feasibility study

10. VILLAGE POND

Update

11. FINANCE AND ADMINISTRATION

a) To confirm the issue of cheques for the following payments:

WEL Medical Ltd	Battery for Defib	192
Staff	Salary April and May	425.74
M.Saunders	Audit fee	90

b) To review the monthly Budget Report

c) To consider the adoption of a scheme of delegation

12. HIGHWAYS, TREES, CEMETERY AND CHURCHYARD

To consider any issues or concerns.

13. PLANNING MATTERS

To consider any response to any planning applications notified by the District Council

14. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

15. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether any items should be added to future agendas.

16. DATE OF NEXT MEETINGS

To confirm the date of the next Parish Council meeting as Monday 17th July 2023 at 7.30 pm.

Nicholas Spring – Parish Clerk

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