

WATTISFIELD PARISH COUNCIL

All Parish Councillors:

You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Monday 20th November 2023 at 7:30pm at the Chapel, Chapel Road, Wattisfield.

AGENDA

Item	Description
1.	PUBLIC FORUM Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
2.	REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS County Councillor Jessica Fleming and District Councillor Richard Winch have been invited to attend.
3.	APOLOGIES To receive apologies and approve the reasons for any absences.
4.	DECLARATIONS OF INTEREST To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
5.	REQUESTS FOR DISPENSATIONS To receive requests for dispensations.
6.	MINUTES OF THE PREVIOUS MEETING To approve the minutes of the meeting held on 16 th October 2023.
7.	MATTERS ARISING FROM MINUTES To consider matters arising that are not covered by subsequent agenda item.
8.	ADMINISTRATION a) Confirmation of the Local Government Services Pay Agreement 2023/24. Council to approve the pay award for payment from December plus arrears owed from the 1 st August.
9.	WATTISFIELD VILLAGE HALL AND RECREATION GROUND a) Verbal update from the Wattisfield Village Hall Redevelopment Group b) Terms of Reference for the WVHRG to be considered and approved by Council. c) Council to discuss the plan for the Village Hall going forward after the Feasibility Study outcome – for discussion and decision.
11.	FINANCE a) - To confirm the issue of cheques for the following payments: Vch 75 – Wages – P8 - £241.65 Vch 76 – Clerk expenses – Aug/Sept/Oct expenses - £115.53 Vch 77 – HMRC – PAYE P8 - £60.60 Vch 78 – Purcell Architecture Ltd – Initial invoice for Feasibility - £1249.08

	<p>Vch 79 – M Elflain – Warbler Sept & Nov 23 - £35.20</p> <p>Vch 80 – SALC – Conference 29/11 - £18.00</p> <p>b) – Bank reconciliation – Statements not received for August and October to date.</p> <p>c) – Budget Monitoring report to 6.11.23 – For information.</p>
12.	<p>PLANNING MATTERS</p> <p>a). To consider any response to any planning applications notified by the District Council.</p> <p>None received at time of drafting agenda.</p> <p>b) – Planning Decisions for Council to note.</p> <p>(i) DC/23/03128 - Land Adjacent to The Old School, The Street, Wattisfield – Permission granted.</p> <p>(ii) DC/23/03731 - Wagtails, Walsham Road, Wattisfield – Permission granted.</p> <p>(iii) DC/23/04610 Cutting Cottage, Bobby Hill, Wattisfield – Discharge of conditions approved.</p>
13.	<p>REFURBISHMENT OF BUS SHELTER</p> <p>For discussion and decision – Cllr Meyer</p>
14.	<p>TREE SURVEY</p> <p>For discussion and decision – Cllr Wade</p>
15.	<p>BMSDC Public Transport Strategy</p> <p>Carried forward from the last meeting. Cllr Winch had asked for suggestions where public and community transport could be improved following funding received by the district council - For discussion and comment</p>
16.	<p>CORRESPONDENCE RECEIVED</p> <p>To consider any correspondence previously circulated.</p> <p>a) Review of the MSDC Poling Districts – for information and comment</p> <p>b) Illegal Rave in Walsham – Police response – for information</p> <p>c) Flood prevention for land owners – for information</p>
17.	<p>QUESTIONS TO THE CHAIRMAN</p>
18.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Parish Council meeting was confirmed as Monday 17th December 2023 at 7.30 pm.</p>
19.	<p>To close the meeting.</p>

Wendy Alcock - Clerk/Responsible Finance Officer

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13th November 2023