

## WATTISFIELD PARISH COUNCIL

All Parish Councillors:

You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Monday 18<sup>th</sup> September 2023 at 7:30pm at the Chapel, Chapel Road, Wattisfield.

### AGENDA

Item	Description
1.	<b>PUBLIC FORUM</b> Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
2.	<b>REPORT FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS</b> County Councillor Jessica Fleming and District Councillor Richard Winch have been invited to attend.
3.	<b>APOLOGIES</b> To receive apologies and approve the reasons for any absences.
4.	<b>DECLARATIONS OF INTEREST</b> To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
5.	<b>REQUESTS FOR DISPENSATIONS</b> To receive requests for dispensations.
6.	<b>MINUTES OF THE PREVIOUS MEETING</b> To approve the minutes of the meeting held on 21 <sup>st</sup> August 2023.
7.	<b>MATTERS ARISING FROM MINUTES</b> To consider matters arising that are not covered by subsequent agenda item.
8.	<b>ADMINISTRATION</b> 8a) Appointment of interim Proper Officer for the minutes of this meeting due to the Clerk's pre-booked holiday prior to appointment. 8b) To confirm Graham Freeman as a Council representative on Wattisfield Town Estate Charity.
9.	<b>WATTISFIELD VILLAGE HALL AND RECREATION GROUND</b> 9a) To appoint a Parish Council representative on the Village Hall Committee. 9b) Verbal update from the Wattisfield Village Hall Redevelopment Group 9c) Premises Licence application for the Village Hall.
10.	<b>VILLAGE POND</b> Update received from MSDC – For consideration and decision on how to move outstanding issues forward.
11.	<b>FINANCE</b> <b>11a</b> - To confirm the issue of cheques for the following payments: <ul style="list-style-type: none"><li>• Vch 67 – MSDC – Election Recharges - £137.59</li><li>• Vch 68 – Staff Costs (Sept) – £241.85</li><li>• Vch 69 – HMRC – PAYE (P5) - £60.40</li></ul>

	<p><b>11b</b> – Bank reconciliation @ 28.07.2023 including current reserves.</p> <p><b>11c</b> – Budget Monitoring report to 5.9.23 – For information.</p>
<b>12.</b>	<p><b>PLANNING MATTERS</b></p> <p><b>12a.</b> To consider any response to any planning applications notified by the District Council.</p> <p>(i) DC-23-1154 – Demolition of existing structures to provide new employment floor space – Shepherds Grove Industrial Estate, East Sumner Road, Hepworth. <b>To approve draft objection as agreed at last meeting.</b> Extension granted to 11<sup>th</sup> October for comments. Also, to be considered correspondence from Walsham le Willows PC on this application.</p> <p>(ii) DC-23-03731 – Excavation and creation of new wildlife pond – Wagtails, Walsham Road. Extension granted to 25<sup>th</sup> September for comments.</p> <p><b>12b – Planning Decisions</b> None received at time of drafting agenda.</p>
<b>13.</b>	<p><b>REWILDING GROUP UPDATE</b> Verbal update.</p>
<b>14.</b>	<p><b>CORRESPONDENCE RECEIVED</b> To consider any correspondence previously circulated.</p> <p><b>14a</b> – Consultation for Fixing Fares of Hackney Carriages – For consideration <b>14b</b> – Examiners Report on the Walsham le Willows Neighbourhood Plan – For information. <b>14c</b> – 20 is plenty campaign.</p>
<b>15.</b>	<p><b>QUESTIONS TO THE CHAIRMAN</b> To consider any questions to the chairman and whether any items should be added to future agendas.</p>
<b>16.</b>	<p><b>DATE OF NEXT MEETING</b> To confirm the date of the next Parish Council meeting as Monday 16<sup>th</sup> October 2023 at 7.30 pm.</p>
<b>17.</b>	<p><b>TO CLOSE THE MEETING</b></p>

Wendy Alcock Clerk/Responsible Finance Officer

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11<sup>th</sup> September 2023