

**WATTISFIELD PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**VIRTUAL MEETING USING ZOOM PLATFORM**  
**MONDAY 18 JANUARY 2021**  
**7.30 PM**

**PRESENT:**

Councillor Geoff Wade (GW) (Chairman)  
Councillor Michael Elflain (ME)  
Councillor Sarah Goodchild (SG)  
Councillor Cynthia Penn (CP)  
Councillor Rick Meyer (RM)  
Councillor Ian Dobson (ID)

**IN ATTENDANCE:**

Christopher Garman (Parish Clerk) (CG)  
Councillor Jessica Fleming (JF)

One member of public present.

**21/001 PUBLIC FORUM**

None.

**21/002 REPORT FROM COUNTY AND DISTRICT COUNCILLOR**

- a) County Councillor Jessica Fleming's report had been previously circulated and the contents were noted. There was a discussion on the continued delay with the installation of the SID posts.
- b) RM's report had been previously circulated and the contents were noted. There was a discussion on the alleged breaking of conditions in respect of the lorries visiting the Walsham le Willows development.

**21/003 APOLOGIES**

There were no apologies.

**21/004 DECLARATIONS OF INTEREST**

None.

**21/005 REQUESTS FOR DISPENSATIONS**

None.

**21/006 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 21 December 2020 had been previously circulated.

**It was resolved that these were an accurate record of the meeting.**

**21/007 MATTERS ARISING FROM THE MINUTES**

There was a discussion on the caravan situated on land adjacent to the A143. It was decided for the time being to take no action.

**21/008 COVID-19 SITUATION**

There was an update on the support service. It was reported that there had been no calls since the last meeting.

21/009 CHURCH CLOCK

There was an update on the church clock project. The application for a faculty to the Diocese had been submitted. JF has indicated that she might be able to increase her contribution from her locality budget to £1,500.

21/010 HIGHWAYS, TREES AND CHURCHYARD

- a) GW advised that the schedule of works following the tree survey was work in progress.
- b) ID advised that he was still pursuing SCC Highways for a solution to the flooding in Walsham Road, Wattisfield.
- c) ID advised that the signage for the defibrillator had been ordered.
- d) CG gave an update on overhanging hedges that have been reported to SCC Highways. There was a discussion on how this could be managed. The situation will continue to be monitored.
- e) CG advised that the Quiet Lanes initiative had approved Chapel Road, Honeypot Lane and Bobby Hill and this will in due course go to a public consultation.
- f) RM gave an update on the village pond and the plans to have it dredged in the summer months.

21/011 ADMINISTRATION AND FINANCE

- a) The issue of cheques for the following payments was considered:  
£48.00 to SALC – training  
£155.76 to C Garman – clerks expenses 1 Oct – 31 Dec 2020.  
**It was resolved that cheques for these payments can be issued.**
- b) The revised draft budget for 2021/2022 which had been previously circulated was considered. It was noted that the budgeted expenditure had been adjusted and the required precept was now £9,800 which is an increase of 1.2%. It was also noted that funds would be available to continue with planned projects but this would possibly mean use of funds from reserves.  
**It was resolved to approve the budget for 2021/2022 and a precept of £9,800.**

21/012 VACANCY FOR PARISH OUNCILLOR

It was noted there had been one application for the casual vacancy which was considered.  
**It was resolved to co-opt Caragh Pell to the Parish Council.**

21/013 PLANNING MATTERS

The situation with existing and recent applications were noted.

21/014 CORRESPONDENCE

Correspondence had been previously circulated and there were no items for review.

21/015 QUESTIONS TO THE CHAIRMAN

- a) It was noted that MSDC had written to some properties in Honeypot Lane, Wattisfield to request that wheelie bins are taken in after waste collections and that there had been an improvement.
- b) CP advised that the noticeboard at Honeypot Lane, Walsham had been repaired and would be reinstalled shortly.
- c) There was a discussion on how to move forward with a newsletter. This will be an agenda item for the next meeting.

21/016 DATE OF NEXT MEETING

The next Parish Council meeting is on Monday 15 February 2021 at 7.30 pm.

The meeting closed at 8.50 pm.

Christopher Garman  
Parish Clerk  
24 January 2021